

ADDENDA/ERRATA SHEET

MILDRED ELLEY
ALBANY, NEW YORK CITY METRO AND PITTSFIELD CAMPUSES
2019-2020 ACADEMIC CATALOG

Please note the following *addition*, ~~deletion~~, or change to the 2019-2020 Academic Catalog

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Associate in Applied Sciences (A.A.S.) Degree Programs

| TITLE | HEGIS CODE | CIP CODE | SEMESTER CREDIT HOURS |
|----------------------------|----------------|----------|--------------------------|
| Advanced Paralegal Studies | 5099 <u>00</u> | 22.0302 | 65 |

Associate in Occupational Studies (A.O.S.) Degree Programs

| TITLE | HEGIS CODE | CIP CODE | Semester CREDIT HOURS |
|---------------------------------------|----------------|----------|--------------------------|
| Business Management | 5004 <u>00</u> | 52.0201 | 65 |
| Information Technology | 5104 <u>00</u> | 11.0103 | 65 |
| Massage Therapy | 5299 <u>00</u> | 51.3501 | 72 |
| Medical Assistant | 5214 <u>00</u> | 51.0801 | 60 |
| Office, Project, and Event Management | 5005 <u>00</u> | 52.0407 | 65 |

Credit-Bearing Certificate Programs

| TITLE | HEGIS CODE | CIP CODE | SEMESTER CREDIT HOURS |
|----------------------------|----------------|----------|--------------------------|
| Clinical Medical Assistant | 5214 <u>00</u> | 51.0801 | 45 |
| Massage Therapy | 5299 <u>00</u> | 51.3501 | 61 |
| Practical Nursing | 5209 <u>20</u> | 51.3901 | 53 |

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Associate in Occupational Studies (A.O.S.) Degree Programs

| SEMESTER | | | |
|-------------------|----------------|----------|--------------|
| TITLE | HEGIS CODE | CIP CODE | CREDIT HOURS |
| Medical Assistant | 5214 <u>00</u> | 51.0801 | 60 |
| Massage Therapy | 5299 <u>00</u> | 51.3501 | 72 |

Credit-Bearing Certificate Programs

| SEMESTER | | | |
|--|----------------|----------|--------------|
| TITLE | HEGIS CODE | CIP CODE | CREDIT HOURS |
| Clinical Medical Assistant | 5214 <u>00</u> | 51.0801 | 45 |
| Practical Nursing (NYS Licensure Qualifying) | 5209 <u>20</u> | 51.3901 | 53 |

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Student Veteran Participation in Courses Pending Payment Policy

Federal Requirement

~~The Veterans Benefits and Transition Act of 2018 (Public Law 115-407) was signed into law on December 31, 2018. This law has five sections pertinent to the administration of Veterans' educational or training benefits with two of the provisions directly affecting schools. Beginning on August 1, 2019, educational institutions must have a policy in place allowing GI Bill and VR&E beneficiaries (Chapter 33 and Chapter 31 beneficiaries) to attend a course of education or training for up to 90 days from the date the beneficiary provides a certificate of eligibility, or valid VAF 28-1905. This allows a student to attend the course until VA provides payment to the institution. The educational institution must also have a policy to not impose a penalty, or require the beneficiary to borrow additional funds to cover tuition and fees due to late payments from VA.~~

Policy

~~Student veterans may attend classes at Mildred Elley for up to 90 days after submitting proof of eligibility for Chapter 33 or Chapter 31 educational benefits without penalty until the VA provides payment to Mildred Elley. These students will not be required to borrow funds to cover outstanding charges for tuition and fees due to late payment from the VA. Effective 8/1/2019.~~

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Federal Requirement

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Policy

Student veterans may attend classes at Mildred Elley for up to 90 days after submitting proof of eligibility for Chapter 33 or Chapter 31 educational benefits without penalty until the VA provides payment to Mildred Elley. Mildred Elley will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual

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BIO 110, Anatomy and Physiology I; and BIO 210, Anatomy and Physiology II- Co-requisite (s): LPN 130, Introduction to Practical Nursing and BIO 211 Pharmacology.

LPN 130 Introduction to Practical Nursing 4 semester credits 3/1/0

This course is a rigorous introduction to practical nursing, covering both theoretical concepts of nursing science (basic human needs, self-care deficits, essentials of nutrition, microbiology and prevention of infection transmission, communications skills, and other topics) and application of such skills to nursing practice in a structured on-campus laboratory. Prerequisite(s): - Prerequisite(s): Matriculation in the Practical Nursing Program: HEA 112 / BIO 112, Medical Terminology, BIO 110, Anatomy and Physiology I; and BIO 210, Anatomy and Physiology II. Co-requisite (s): LPN 122, Mathematics for Nursing and BIO 211 Pharmacology

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Student Testing and Assessment

The Office of Academic Support and Advising is responsible for student testing and assessment. The following Tests are available to take at Mildred Elley, Albany Campus / New York City Metro Campus / Pittsfield, MA Campus (as appropriate)

- CNA Accuplacer Exam
- Pre-Nursing Accuplacer Exam
- Accuplacer Predictor Test
- Algebra and Biology Proficiency Exams
- TEAS Exam
- Accuplacer ATB Exam
- NHA National Certification Exams – CPT, CET, and CCMA
- ATI Diagnostic Exams
- National Certified Nurse Aide Exam

Exam proctors receive the appropriate training and certification for exams or exam platforms in use. The campus Dean of Academic Affairs, along with the Dean or Director who supervises the Office of Academic Support and Advising conduct semi-annual proctor and test administration training in June and December every year.

ACCELERATED LEARNING PROGRAM (ALP)

The Accelerated Learning Program (ALP) at Mildred Elley permits developmental reading students to enroll directly in certain regular academic courses while taking a companion course that provides extra academic support in a co-requisite remedial education model. The required remedial co-requisite course provides academic support through additional contact hours that are beyond the scheduled contact hours for the regular academic courses.

Entering students who are tested and score below the twelfth grade level in reading are required enroll in available Accelerated Learning Program courses. The institution currently provides Accelerated Learning Program courses in GS102 Freshman Seminar and BIO112 Medical Terminology.

